KALAMAZOO COLLEGE

MUSC <course # and name> **<Professor Name>**

 **<Professor email>**

 **<Professor phone>**

Welcome to my studio! I am looking forward to working with you to maximize your technical and musical growth, and to making your study personally rewarding.

**Grading:** Your progress and grade for the course will be a reflection of your attendance (lessons, area classes, applied music recital and hearing), your effort, and the extent to which you meet the technique and repertoire goals we set at the beginning of the quarter. Please feel free to discuss your grade with me at any time in the quarter.

Your grade in this course will earn 0.2 unit academic credit.

**Attendance: *You are required to attend all lessons, two area classes, the applied music recital, and play a hearing. Any student’s grade will be lowered by half a letter for each lesson, area class, recital, or hearing missed.***

You must notify me at least 24 hours in advance using the contact information above if you must miss or reschedule a lesson. Failure to do so will result in an unexcused absence and will result in a lowering of your grade for the quarter. Lessons which you miss can only be considered for make-up if you contact me 24 hours in advance. *Be sure I have your contact information* so I can let you know of lessons I cannot make. Lessons I miss will be rescheduled.

**Substitutions***:* ***If you absolutely cannot attend the area classes or the applied music recital listed below, you may substitute another area class (***[***https://music.kzoo.edu/events***](https://music.kzoo.edu/events)***). Please let me know in advance if you plan to do this, noting with which area’s class you will make the substitution.***

Students who perform on the applied music recital are not required to perform a hearing.

**Important Dates:**

*String Area Classes*: #1 – <Date and location>;

#2 – <Date and location>

*Applied Music Recital*: <Date and location>

*Hearings*: <Date and location>(sign-up for an exact time during 10th week in the music hallway outside of room FA 129)